



ECU Revenue Carry Forward Request Form

Form is to be completed by May 15th when budget needs to be requested to carry forward into the new fiscal year for spending purposes - the amount will be the revenue not spent during the current fiscal year as of June 30th. Completed form should be e-mailed to Dawn Quist and Lisa Edwards in the University Budget Office.

Date

Contact Information (Name / Phone)

Department

FOAP

Orgn Description

Purpose of funds/revenue

Fiscal Year when funds/revenue first started to be collected

Are funds collected throughout the Fiscal Year? Yes No

If no, please explain

How will funds be used in the New Year?